

## **Field Coordinator / Dispatcher**

Trades contractor needs person to assist and work closely with Field Superintendent to schedule and coordinate manpower, materials, equipment and jobs.

Skills and qualities needed:

- Competent with computer, phones, texting, e-mail, copier and office technology.
- Detail oriented
- Organized individual
- Possess a sense of urgency
- Works well under pressure
- Experience / knowledge of construction process and skilled trades operations helpful
- Drug free, reliable and honest

Fulltime benefits: Healthcare, 401(k), short term disability, long term disability, health savings account, paid vacation.

Compensation base on your ability to perform.

For detailed job description, respond with work history and other relevant information to [Carmen@MartinPainting.com](mailto:Carmen@MartinPainting.com).

We are an equal opportunity employer and fully support and maintain compliance with all state, federal, and local regulations. We do not discriminate against associates or applicants because of race, color, religion, sex, sexual orientation, age, ancestry, national origin, veteran status, pregnancy, disability, marital status, or other characteristics protected by law. Equal employment opportunity is extended to all persons in all aspects of the associate-employer relationship including recruitment, hiring, training, promotion, transfer, compensation, discipline, reduction in staff, termination, assignment of benefits, and any other term or condition of employment.