



Position: Estimator, Full Time

Geotex Construction Services, Inc. is seeking an entry level estimator to join our team. Geotex is a site development contractor serving the Columbus area for over 25 years. We specialize in earthmoving, grading, underground utilities, and demolition.

Duties:

- Perform earthwork and utility takeoffs
- Prepare precise/accurate estimates
- Attend pre bid meetings, site visits, and bid review meetings
- Work closely with clients, general contractors, engineers, subcontractors/suppliers
- Develop and maintain positive relationships
- Assist with submittals, material orders, and purchase orders

Requirements:

- Associate or Bachelor degree in engineering/construction management or two years similar work experience
- General CAD knowledge a plus
- Proficiency in Microsoft Excel/Word
- Detail oriented with strong organizational and communication skills
- Ability to multitask and work within deadlines
- Strong interpersonal skills and an ability to work with a variety of people
- Valid driver's license

Benefits:

- An Employee Owned Company
- Competitive Salary Package
- Company sponsored health insurance
- Company sponsored 401K with profit sharing
- Paid vacation and holidays

You can learn a little more about us and contact us on our website at www.geotexcs.com.

You can also email your contact information and/or resume to Ryan Delozier at rdelozier@geotexcs.com