



**J W A A INTERIORS
INTERIOR DESIGN AND RENOVATION PROJECT MANAGEMENT**

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Interior Designer and Renovation Project Manager (with a GC License) who specializes in renovations and historically-sensitive additions is looking for a part-time intern/employee mid to late summer.

Flexible schedule depending on current project calendar.

Candidate should have excellent people skills for client interaction as well as their own transportation for traveling between sites. The ideal candidate will be comfortable working at a site unsupervised, although there will definitely be times that we would partner.

Potential duties include:

- Site Supervision
- Coordinating and scheduling sub-contractors on-site
- Scheduling and meeting inspectors
- Updating project budget
- Working on client change orders
- Maintain project calendar

If this opportunity sounds like a good fit, email Josh @ josh@jwaainteriors.com