Estimating Co-Op/Intern

Description

Kalkreuth Roofing and Sheet Metal, the nation’s 5th largest roofing contractor, is looking for a paid Estimating Co-Op/Intern for the spring 2016 semester. Our estimates range in size from $5,000 service repairs to $15 million bid packages. The student will work directly with several estimating personnel on a daily basis, and the program will last for at least the duration of the semester.

The student will be exposed to cost estimating, planning and scheduling, materials procurement, cost control, and quality management. This position will report to a full-time Estimator in the Estimating group. Kalkreuth Roofing and Sheet Metal is interested in the student’s development, as well as giving the opportunity to work in a real business environment within the Construction Industry. The student should be prepared to work in a fast-paced environment, and will finish the internship having gained broad experience in various aspects of estimating.

Responsibilities

- Gathering bid documents
- Performing take-offs
- Assisting with estimates and pricing
- Assisting with site visits
- Using laser measuring equipment
- Other related duties

Requirements

- Must be currently enrolled in an undergraduate, graduate, or doctorate program. Proof of academic enrollment (current transcript) must accompany application.
- Maintain a professional appearance
- Ability to conduct oneself professionally in a business setting
- Possess knowledge of estimating techniques and cost controls
- Possess strong mathematical skills
- Demonstrate excellent communication and interpersonal skills
- Exhibit strong organizational, time management, and detail-oriented skills
- Possess ability to interpret computerized cost data and system essentials
- Possess ability to work successfully with all levels of management
- Proficient in PC programs, including Microsoft Office

Qualified applicants should send a resume to humanresources@krsm.net.