Production Safety Co-op/Intern

Description
Kalkreuth Roofing and Sheet Metal, the nation’s 6th largest roofing contractor, is looking for a paid Production Safety Co-op/Intern for the spring 2016 semester.

This student should be prepared to work in a fast-paced environment. Interns will work closely with the production team to assist in managing the pre-construction and construction safety process. They will finish the co-op/internship having gained broad experience in various aspects of production safety. Kalkreuth Roofing and Sheet Metal is interested in the student’s development, as well as giving the opportunity to work in a real business environment within the Construction Industry. This position will report to a full-time Safety Manager in the Production group.

Responsibilities

Under the direction of the Safety Manager (the mentor), participants will perform the following:

- Travel to jobsites to conduct detailed safety inspections
- Implements, administers and maintains project Drug and Alcohol Substance Abuse Program
- Operate under OSHA regulations
- Develops and conducts employee safety and health training programs
- Manages project security contracts, programs and policies
- Performs record keeping functions
- Conducts incident and injury investigations
- Writes detailed injury reports
- Completes all appropriate company safety program documents
- Monitors construction safety program administration
- Supports continuous improvement efforts and the change management effects associated with the implementation of safety

Requirements
- Must be currently enrolled in an undergraduate, graduate, or doctorate program. Proof of academic enrollment (current transcript) must accompany application.
- Maintain a professional appearance.
- Ability to conduct oneself professionally in a business setting
- Exhibit strong organizational, time management, and detail-oriented skills.
- Demonstrate excellent communication and interpersonal skills.
- Proficient in PC programs, including Microsoft Office.

Qualified applicants should send a resume to humanresources@krsm.net.