

## **W.D. FARMS LLC**

### **JOB DESCRIPTION**

**Job Title:** Tractor Driver

**Reports To:** President and Supervisor

**Summary:** Drive a tractor or a truck to transport and apply product including manure, lime and byproduct in liquid, loose, or packaged form. May be required to unload truck.

**Essential Duties and Responsibilities:**

- Move product to and from storage and production areas to apply to fields by using trucks and tractors.
- Manually attach hose to semi and tractor in order to unload the product.
- Communicate on a two-way radio with follow or lead vehicles in a convoy.
- Check vehicles before driving them to ensure that mechanical, safety, and emergency equipment is in good working order.
- Report vehicle defects, accidents, traffic violations, or damage to the vehicles.
- Check all load-related documentation to ensure that it is complete and accurate.
- Maneuver trucks and tractors into loading or unloading positions, following signals from loading crew as needed; check that vehicle position is correct and any special loading equipment is properly positioned.
- Perform routine preventive maintenance to ensure that machines continue to run smoothly, building systems operate efficiently, and ensure equipment is clean.
- Adhere to all ODA, EPA and W.D. Farms regulations and standards while performing the job.
- All other duties as assigned.

**Competencies:**

- Operation Monitoring - Watching gauges, dials, or other indicators to make sure a machine is working properly.
- Operation and Control - Controlling operations of equipment or systems.
- Active Listening - Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Monitoring - Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- Speaking - Talking to others to convey information effectively.
- Critical Thinking - Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.

**Certifications/Licenses:** Valid drivers' license

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this Job, the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; talk or hear and taste or smell. The employee is frequently required to stand; walk and climb or balance. The employee is occasionally required to stoop, kneel, crouch, or crawl. The employee must regularly lift and /or move up to 50 pounds.

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