Position Title: Construction Estimating Intern
Status: Non Exempt
Reports To: Chief Estimator

Purpose: Assist Construction Team to aid in the bidding process from project conception to construction start.

Responsibilities:
- Collect and organize data from past and current construction projects.
- Solicit subcontractors for upcoming construction estimates.
- Perform material take-off’s.
- Scheduling and attending jobsite walk-thru’s.
- Miscellaneous other tasks as needed.

Supervision:
Received: Chief Estimator
Given:

Requirements/Qualifications:

Educational/Experience:
Current college student obtaining a degree in Construction Management. Computer skills in Microsoft excel, word and project needed.

Language Skills:
Must have a strong ability to communicate to the workforce both verbally and in writing. Ability to read, analyze and interpret blueprints.

Mathematical Skills:
Ability to apply basic math skills.

Reasoning Ability:
Must be detailed oriented and self-motivated.

Physical Demands:
Position requires general office work and construction jobsite visits.
At Wallick, we’ll help you reach your potential while you help others reach theirs. Want to enjoy coming to work? So do we!

We are a team that strives to do business with integrity, excellence and a joy in helping others. We’re a company that respects people, helps individuals grow, encourages innovation and promotes hard work balanced by family time and a fair amount of fun. We don’t just say the right things; we do them—without compromise.

From our headquarters in Columbus, Ohio to our various communities across the Midwest, Wallick is a great place to work.

We offer our associates a competitive salary and benefits package. All associates are offered 401(k) with company match and a wellness program. Full time associates are also offered company paid life and LTD; health, dental, & vision insurance, paid time off, fitness reimbursement and tuition reimbursement.

Please email Resume’s to gsankey@wallick.com or mail to:

**Wallick Communities: Attention Greg Sankey**

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